



Believing and Achieving Together

10th June 2019

Dear Parent/Carer,

Open Evening We will be offering a 5 minute appointment with your child's teacher between 3.15 – 5.00 pm on Wednesday 26th June for children in Reception Red class.

If you are happy with your child's report, you don't have to make an appointment to see their teacher but if you would like to see their work it will be available to look at in the hall between 3.15pm & 5.00pm.

We ask you to be aware of keeping to your 5 minute time with the teacher, otherwise subsequent appointments are affected. Your understanding in this matter would be greatly appreciated.

If you choose to bring your children with you please make sure that you supervise them at all times. Please do not let your child run around the hall as other parents have mentioned this is distracting when they are trying to talk to their child's teacher.

Please complete and return the reply slip by **Friday 21st June**, including comments in the boxes provided and your preferred date and time slot.

At this time of year teachers and myself have usually had several meetings to allocate children into class groups and generate class lists. Unfortunately this year we have not finalised class lists for next year because we have had several late applications via County Hall Admissions team. We are still waiting for some requests to be declined or accepted making final class lists impossible at this stage. I realise that at parents evening it is an important question that you would like answered and I thank you for your patience and understanding in this unusual, and exceptional, situation.

Yours sincerely,
Mr O Flitcroft
Head Teacher

NAME OF CHILD _____ CLASS _____

	Please tick		Please tick
Wednesday 26th June			
Between 3.15 pm and 3.45 pm			
" 3.45 pm and 4.15 pm			
" 4.15 pm and 5.00 pm			

I/We will/will not be able to attend. Signed _____ Parent/Guardian

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What does your child say about the school year so far?

What do you think are the positives about your child's year so far?

What are your key concerns about your child's year so far?

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Your child _____ Appointment Time is _____ on _____