



Believing and Achieving Together

## **SCHOOL EMERGENCY PLAN**

Parents and carers trust school to keep their children safe. Thanks to the efforts of staff and governors, school remains a safe haven for children. In the event of any emergency we follow the Department for Education's School Emergency plan guidelines.

Planning for emergencies can save lives. It can prevent an incident getting worse, provide confidence to pupils, staff, governors, parents and carers. Plans which deal with the consequences of large scale emergencies also help staff to deal with the smaller, (but nevertheless potentially distressing) incidents that schools can occasionally experience.

In our School Emergency Plan we have prepared for all emergencies including bomb threats and suspicious packages. During any emergency immediate action would be taken to safeguard pupils, staff and visitors. If appropriate, we would dial 999 for the emergency services and provide them with an overview of the situation and co-operate with all emergency services.

In the event of any emergency (or school closure) school will keep parents informed through the following methods of communication –

- School's text messaging system
- School website (which would be regularly updated)
- Local radio stations
- Sign at school entrance
- Newsletters

If you need to contact school please use our telephone number 0191 2371239.

Please always inform school as soon as possible of changes to your contact details.