SEATON DELAVAL FIRST SCHOOL

Believing and Achieving Together

25th February 2020

Dear Parent,

SCHOOL GOVERNING BODY

A vacancy has arisen on the Governing Body for the appointment of a Parent Governor. Parent Governors must be elected by the parents of pupils at the school and must have children at the school. The period of office is four years. A Parent Governor is not obliged to resign from office if his/her child leaves the school and may remain on the Governing Body until his/her period of office expires.

I will be willing to advise any parent who is interested in the possibility of standing for election, on the style and work of the Governing Body.

If more than one nomination is received than is required to fill the vacancy, prospective candidates will be given the opportunity of providing a brief election address which I will arrange to have circulated with the ballot papers.

Any parents who wish to stand for election should return the nomination form attached, duly completed, not later than **Friday 6th March 2020 at 1 pm.**

N.B. It is a legal requirement that Governors are checked to ensure they are not disqualified from working with children by section 35 of the Criminal Justice and Court Services Act 2000, or because they contravene one of the disqualification conditions imposed in the school governance regulations. For the successful candidates this will entail providing proof of identity and the completion of a declaration form to enable the necessary checks to be carried out.

Yours sincerely,

Mr O Flitcroft
Head Teacher

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SEATON DELAVAL FIRST SCHOOL GOVERNING BODY
NOMINATION FORM

Candidate _____

Address _____

Proposed By _____

Address _____

Seconded By_____

Address _____

Signature of Candidate _____ Date _____

NOTE: The candidate, proposer and seconder must be parents of children on the school roll.