

Minutes of Governors Management Committee meeting

Meeting Date: 14.06.2019 [9.30 - 10.45]

Present – MR, KH, JM + OF

- Declaration of Interests – nil
- Apologies – Nil

Governors discussed responsibilities and new allocations:

KH = Maths, Finance, H&S, Business Premises;

MR = writing, reading, phonics with SPaG, Safeguarding;

AC = Humanities [RE/ History/ Geography];

MB = SEND, Behaviour, Creative Arts [Music, Art];

Lengthy discussion about SEND and Safeguarding together – decision to separate taken; SEND future visit to include time with Ruth [SEND Co] & OF [HT, Curriculum Leader, Assessment Leader, etc]; Behaviour & Welfare to be monitored; document for responsibilities but OF suggested a very tight focus to areas/ priorities from School Develop Plan; visits will evidence and give 'bigger picture;' OF will mentor/ model visits for new Governors or those who have an additional area;

SN = Sport Premium;

MR & KH = curriculum entitlement [MR asked OF to clarify what this means; everything we do, what is taught, how it is taught, assessment and outcomes; 3 I's = intention, implementation and impact; OF generated a curriculum statement last year for website];

HT appraisal = MR/ KH/ MB + SIP [NCC];

MR = Safeguarding and Child Protection;

MR = Personal Development and Welfare [SMSC + FBV + SRE/ RSE/ PSHC].

MR discussed Governor Safeguarding – OF discussed every meeting [3 times per term] and a section in HT report; OF to lead updates/ training at Autumn term 2019 sub-committee meetings. MR to email Governors to raise importance of statutory update.

MR + KH = Governor induction and CPD;

Lengthy discussion about cost of training charged by NCC; explore Governor CPD shared between all SVLP First Schools to spread cost;

AK = fundraising;

LC = attendance;

KH = Science/ D&T/ IT/ Computing = Knowledge and Understanding the World;

All agreed that there should be 4 Governor visit's per term with a tight focus from School Development Plan;

MR discussed JK has now resigned as Governor – vacancy to be discussed asap;

Strategic Policy and Direction Committee: MR, KH, CV, JM, SN, OF;

Resource Management Committee: KH, MR, OF, [JM], MB, AC, AK, LC;

Lengthy discussion about LSA redundancies and ensuring the school thanks them and wishes them well for the future.

MR + KH requested a copy of School Development Plan 2019/20 asap – OF will generate this when all final data is gathered and analysed, current SDP is evaluated and priorities generated.

Evaluate

Governance has improved because:

- Governors have a clear and working knowledge of roles and actions needed.
- A thorough understanding of the quality of L&M to use with their regular in school work.
- Strategic planning for further improvements.

The date for the next Governors Management Committee meeting has to be arranged.

Signed Chair of Governors

Date