



Believing and Achieving Together

Sign:

Date: March 2021

Review: March 2023 or sooner if required

Electrical Safety

We are committed to ensure that all electrical equipment within the school meets the safety requirements of the Electricity at Work Regulations 1989 so that pupils, school personnel and school visitors are not exposed to danger.

We acknowledge that electrical hazards have the potential to cause harm or damage, and that electrical fires are caused by lack of testing and inspection and poor housekeeping. Therefore, all electrical equipment will be maintained to a satisfactory standard to minimise risk to school personnel.

We will ensure that all personal mains-powered equipment will not be brought into school without prior permission and that the equipment has a valid and current test label which is clearly displayed.

We wish to work closely with the School Council and to hear their views and opinions as we acknowledge and support Article 12 of the United Nations Convention on the Rights of the Child that children should be encouraged to form and to express their views.

Aims:

- To ensure that all electrical equipment within the school meets the safety requirements of the Electricity at Work Regulations 1989.

Procedures:

Role of the Governing Body

The GB has:

- appointed a member of staff to be responsible for Health and Safety;
- delegated powers and responsibilities to the Headteacher to ensure all school personnel and visitors to the school are aware of and comply with this policy;
- responsibility for ensuring funding is in place to support this policy;
- responsibility for ensuring policies are made available to parents;

- nominated a link governor to visit the school regularly, to liaise with the coordinator and to report back to the GB;
- responsibility for the effective implementation, monitoring and evaluation of this policy.

Role of the Headteacher

The Headteacher will ensure that:

- only suitably qualified and competent persons may carry out work such as fitting plugs, fuses and lamps, to any electrical equipment;
- all electrical equipment is maintained to a satisfactory standard in order to minimise risk to school personnel;
- all electrical equipment is periodically tested by an external qualified contractor;
- all electrical equipment is tested and labelled;
- an annual PAT report is received;
- faulty equipment is clearly marked and is taken out of use;
- no personal electrical equipment is used within school without it being PAT tested
- See 'Electrical - Portable Appliance Testing Policy'

Role of School Personnel

School personnel will:

- comply with this policy
- carry out visual inspections prior to using electrical equipment;
- check that electrical equipment, their leads and extension leads have valid and current test labels attached to them;
- report any faulty equipment;
- not bring into school any personal mains-powered equipment without prior permission and that the equipment has a valid and current test label

Role of Pupils

Pupils will:

- be aware of and comply with this policy;
- not bring into school any personal mains-powered equipment without prior permission and that the equipment has a valid and current test label

Role of the School Council

The School Council will be involved in:

- determining this policy with the GB;
- discussing improvements to this policy during the school year;
- reviewing the effectiveness of this policy with the GB

Role of Parents

Parents will:

- be made aware of this policy;
- comply with this policy

Monitoring the Effectiveness of the Policy

Annually the effectiveness of this policy will be reviewed, or when the need arises, and the necessary recommendations for improvement will be made to the governors.