

Sign:

Date: March 2021

Review: March 2023 or sooner if required

School Toilets

We believe we have a duty to provide children with school toilets that are accessible, clean, and safe with high quality sanitary ware by ensuring that we adopt excellent standards of maintenance by providing the basics of liquid soap, warm water, toilet tissue and paper towels.

We recognise that it is essential for the health, well-being and learning of all pupils that the school toilets are well-maintained and are accessible at all times throughout the school day.

We value and respect the children in our care and we want them to be able to understand how to respect the facilities provided and how best to look after their own health.

We have a duty under the Education (School Premises) Regulations 1999 to provide sufficient numbers of toilets and washbasins according to the number of pupils on roll.

We will ensure that this policy is accepted and endorsed by all school personnel, pupils, governors, parents and visitors to the school.

We believe that in line with the United Nations Convention on the Rights of the Child and the National Participation Standards for Children and Young People the School Council representing all pupils in the school must be involved in all stages of this policy.

Aims:

- To provide good quality toilet and washroom facilities throughout the school.
- To ensure that all pupils have access to toilet facilities during the school day to promote the health, well-being and learning opportunities throughout the school.

Procedure:

Role of the Governing Body

- The GB has:
 - delegated powers and responsibilities to the Headteacher to ensure that this policy is accepted and endorsed by all school personnel, pupils, governors, parents and visitors to the school;
 - nominated a link governor for Health and Safety to visit the school regularly, to liaise with the Headteacher and to report back to the GB;

- responsibility for producing a statement in the School Governors Annual Report on the provision of toilet facilities for the pupils of the school and that arrangements are in place to ensure their accessibility, safety and cleanliness;
- the responsibility of involving the School Council in the development, approval, implementation and review of this policy;
- responsibility for the effective implementation, monitoring and evaluation of this policy.

Role of the Headteacher

- The Headteacher will:
 - ensure that this policy is accepted and endorsed by all school personnel, pupils, governors, parents and visitors to the school;
 - ensure that good quality toilet facilities are provided and maintained throughout the school and during the school day;
 - ensure that all pupils have access to toilet facilities during the school day;
 - ensure that all school personnel will always allow pupils to use the toilet whenever they need to;
 - discuss with the Site Manager a variety of issues dealing with toilet and washroom facilities such as:
 - management and maintenance
 - toilet hygiene
 - access, security and supervision
 - structural issues
 - washbasins, water and hand hygiene
 - female sanitary products and disposal
 - ensure that the toilet and washroom facilities are suitable and cater for the needs of pupils with disabilities and special needs and pupils from ethnic and religious communities;
 - ensure that the toilets are supervised at all break and lunchtimes;
 - seek the views of the School Council in relation to any concerns about toilet provision, access issues and the involvement of pupils in managing the toilets during breaks and lunchtimes;
 - monitor the effectiveness of this policy.

Role of the Site Manager & Cleaning Staff

- The Site Manager will:
 - implement and maintain an effective toilet cleaning, supervision and inspection programme to ensure proper standards of provision and cleanliness throughout the school day;
 - ensure that supplies of warm and cold water, soap, hand drying facilities and toilet tissue are maintained at all times;
 - ensure that sanitary disposal units are serviced and maintained regularly;
 - ensure that information posters regarding hand hygiene etc. are provided in all toilets and washroom facilities;
 - meet each term with the Headteacher to discuss issues such as:
 - management and maintenance

- toilet hygiene
- access, security and supervision
- structural issues
- washbasins, water and hand hygiene
- female sanitary products and disposal
- meet with the School Council to discuss issues relating to toilet management issues;
- provide guidance and support to all cleaning staff;
- keep up to date with new developments and resources;
- review and monitor the school toilet facilities every day;
- annually report to the GB the effectiveness of this policy.

Role of School Personnel

- School personnel will encourage pupils to:
 - respect the toilet and washroom facilities;
 - establish a Pupil Code of Conduct in the toilet and washroom facilities;
 - highlight toilet management issues
- School personnel will ensure that all pupils have access to toilet facilities during the school day to promote the health, well-being and learning opportunities throughout the school.

Role of Pupils

- Pupils will:
 - understand that they have a right to use the toilet and washroom facilities at any time;
 - respect the toilet and washroom facilities;
 - abide by the Pupil Code of Conduct;
 - be encouraged to highlight toilet management issues to the School Council;

Role of the School Council

- The School Council will:
 - be involved at all stages with the development of this policy;
 - discuss toilet management issues each term.

Monitoring the Effectiveness of the Policy

- Annually the effectiveness of this policy will be reviewed, or when the need arises, and the necessary recommendations for improvement will be made to the governors.